

No. : SCZCC/OCCM/Quotation/ 1109 /2018-19

Date : 13.12.2018

QUOTATION DOCUMENT FOR
Contract for Food Stalls during 26th Orange City
Craft Mela Nagpur

DIRECTOR,
SOUTH CENTRAL ZONE
CULTURAL CENTRE,
NAGPUR, MAHARASHTRA

EMAIL : sczccnagpur1986@gmail.com

Document Fee Rs. 100/-

No. : SCZCC/OCCM/Quotation/1109/2018-19

Date : 13.12.2018

SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR

Notice for Inviting Quotation

The South Central Zone Cultural Centre Nagpur is organizing 26th **Orange City Craft Mela from 4rd to 13th January 2019** in its premises at Civil lines Nagpur. Accordingly, it has been decided to engage outsourcing agency for the services for **Food Stalls** during Orange City Craft Mela.

The sealed quotations are invited from the reputed Firm/Agencies on the terms and conditions approved by SCZCC. For detailed terms and conditions please log on web-site www.sczcc.gov.in or the same can be obtained from the office on working days and office hours. The quotation may be submitted in sealed cover superscripted as **“Quotation for Food Stalls”** and address to the Director, SCZCC,56/1, Civil Lines, Nagpur by 28.12.2018 at 5 PM. The quotation received by the due date will be opened on 31.12.2018 at 3 PM in the presence of bidders or their representative, who wish to be present. The cost of blank document is Rs.100/- to be paid by cash (Non-refundable) or by DD (if downloaded online. Enquiry 0712-2562974, 7767802259.

**Director
SCZCC, Nagpur**

1. SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR

Particulars of Notice Food Stalls

1. Quotation Notice No. : SCZCC/OCCM/Quotation/1109/2017-18
Date : 13.12.2018
2. Particulars of the Work : Contract for Food Stalls.
3. Period of work : : 04.01.2019 to 13.01.2019 (10 Days)
4. Cost of Document : 100/-
5. Sale of Quotation document : 14.12.2018 (During Office hours)
6. Last date & time of Submission of Quotation : 28.12.2018 up to 5 PM
7. Amount of EMD : Rs. 60,000/-
8. Amount of Security Deposit : Rs. 1,00,000/-
10. Period of validity of Quotation(acceptance) : One month from the time of agreement
11. Place of Opening of Quotation : Office of the Director, SCZCC, Nagpur
12. Name of firm/ person to whom document is issued : _____

(Signature of Issuing officer of SCZCC)

SOUTH CENTRAL ZONE CULTURAL CENTER NAGPUR

FORM OF APPLICATION (Technical Bid)

1. Name of Work : _____

2. Name of Contractor M/s./Shri/Ms. _____
3. Permanent Address _____

4. Phone No/ Mobile No. _____
5. Annual turnover of F.Y. 201 7-18 _____
6. Pan Card No.(copy attached) _____
7. GST No.(registration) _____
8. Earnest Money Deposit (EMD) DD No. _____ Date _____
Amount _____ Bank _____
9. ITR with Balance Sheet for last three F.Y. _____
10. Details of work similar or allied type carried out by the agency _____
(Copy to be attached)
11. List of personnel available with the agency _____
(Copy to be attached)

Signature & seal of Bidder/Contractor with date

**SOUTH CENTRAL ZONE
CULTURAL CENTER NAGPUR**

GENERAL TERMS AND CONDITION

1. Financial bid should be in separate envelop and must be an independent document and should not be combined with Technical bid envelope.
2. The format of financial offer should be neatly typed or photo copied. The written matter should be clearly legible. Every page of the document should be signed with seal and all cuttings and corrections should be attested by the bidder/ contractor under his signature.
3. Original quotation documents should be complete in all respect with all schedules, documents etc. as issued by SCZCC. None of the pages of the original quotation document issued should be removed.
4. The quotation documents may be deposited by hand in the office or may be sent by registered post so as to reach to this office by due date and time. No. quotation documents shall be entertained after due date and time and the delay on any account shall not be accepted. No separate receipt will be given on submission of the quotation documents.
5. The Director of SCZCC, Nagpur reserves the right to reject/accept quotation without assigning any reason thereof.
6. Before submission of the quotation documents, the bidders are required to make themselves fully conversant with the scope of the work, technical requirements and specifications etc., so that no ambiguity arises later on.
7. The quotation documents should be accompanied by the requisite Earnest Money by cash or in the form of Demand Draft of Nationalized/scheduled bank in favour of Director. SCZCC, Nagpur, payable at Nagpur.

8. The quotation is liable to be disqualified and shall not be considered at all, if not accompanied by the requisite EMD.
9. Successful bidder should deposit required security deposit amount in the form of Demand Draft of Nationalized/scheduled bank in favour of Director, SCZCC, Nagpur, payable at Nagpur .
10. No interest shall be payable on the amount of EMD and Security Deposit .
11. The amount of Earnest Money will be released after the finalization of rate contract, to those bidders who fail to get the contract.
12. In case of any doubt regarding contents and meaning thereof of the quotation document, the bidder may contact Director, SCZCC, Nagpur for clarification of such doubt prior to submitting the quotation.
13. The Quotation to be submitted in **two** separate sealed envelopes.
First sealed envelope should contain.
 - Earnest Money
 - Declaration by the Bidder
 - Copy of GST
 - Copy of PAN card
 - Company profile
 - Copies of work orders of supply of similar services to other agencies.
 - Original Quotation Documents duly signed and sealed on each page.
 - Balance sheet for the F.Y. 201 5-16, 2016-17 &2017-18.
14. Second sealed Envelope should contain price Bid only. It should be super scribed as “FINICIAL BID”.
15. The Quotation document should be sealed in Separate Envelope and then both the Envelopes should again be sealed inside a main Envelope. All the three Envelopes should clearly bear the Documents as per Annexure “A”.

16. The allotted Quotation document shall be non transferable.
17. No accommodation will be provided to any person of contractor.
18. The contractor will not engage any child labour.
19. The contractor shall not allowed any damaged or loss to the Government property displayed in the premises and shall be responsible for any such loss or damages.
20. Turnover not less than Rs. 40 Lakh per annum in each of the last three years.
21. The successor/bidders has to submit the non-judicial stamp paper of Rs. 100/- to Execute the agreement.
22. Jurisdiction will be High Court Nagpur.
23. Decision of Director, SCZCC will be final in respect of all disputes.

Additional Terms and conditions for Contract of Sale of Ticket

- 1) Printing of Food Coupon is the sole responsibility of outsourcing agency
- 2) Space for Food Zone measuring 10000 sq.ft.(around) will be provided in the SCZCC premises.
- 3) Minimum offer for (revenue generation) Food Stalls should not be less than Rs. 21 lakh and agency has to deposit this amount in advance to SCZCC.
- 4) The timing of mela will be from 1pm to 9.30 pm, hence bidder has to closed all the stalls by 10.30 pm.
- 5) No claim on account of any loss/damage will be entertained.
- 6) It food served to VVIP, VIP, Office staff; etc the bidder has to obtain coupon from the authority, which will be redeemed after completion of festival.

- 7) The center will provide around 25 stalls erected (measuring 10 x10) 2 chairs, 2 tables, 2 tube lights will be provided in the stall and rest of the arrangement has to be made by the bidder.
- 8) Junk foods such as Chinese items, any kind of chips, kurkure, pestri, pizza, burger etc. banned in the food stall.
- 9) Selling of liquor, Gutkha, Tobacco, cigarette etc in the premises is also banned, if found, the legal action will be taken against the bidder.
- 10) List of the food stall is enclosed at Annexure “B”. The bidder has to sale out the foods as per list only. No other than these items shall be displayed.
- 11) The bidder has to maintain cleanliness in and around the stalls.
- 12) Security of food stalls and the belongings are sole responsibility of the bidder.
- 13) The Centre will provide water for cleaning of utensils and for cooking of food, the bidder has to make arrangement for storage of water.
- 14) The bidder has to submit the price list of food items as provided at “Annexure B” once it is decided the bidder will not increase the price of food item.
- 15) The bidder has to arrange Dust-bins in the food zone, and it has to be cleaned regularly on daily basis. If observe, the security deposit will be forfeited.
- 16)The bidder has to maintain food quality, and no complaints will be entertained.
- 17) All type of vehicles is banned in the premises of SCZCC & Food zone also.
- 18) The success bidder has to submit the food license from the Foods and Drugs department of Nagpur Municipal Corporation, Nagpur.

DECLARATION

It is certified and declared that I have read, understood and accepted terms and conditions of the contract for **Food stalls** at SCZCC, Nagpur and have there under submitted my bid/quotation.

I declare on solemn affirmation that whatever information submitted in this quotation is true and correct to the best of my knowledge and belief.

I hereby certify that my firm has not been disqualified by any Office/Department/Undertaking of the State/Central Government of India, at any time for supplying services of any description.

Place :

Date :

Signature of contractor with seal and date

Annexure (B)

SOUTH CENTRAL ZONE CULTURAL CENTER NAGPUR

Financial Bid

Name of Service/Work _____

Name & address of Bidder: _____

Contact Person _____

Contact No. _____

Amount of Bid _____

Place :

Date :

Signature of contractor with seal
and date

SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR

26th ORANGE CITY CRAFT MELA, NAGPUR

Date : 4th to 13st January, 2019 (Daily : 01 P.M. to 09.30 P.M.)

List of Non-Veg. item

Sr. No.	Food Item	Particular (one plate containing of items)	Price per plate
1.	Saoji		
2.	Konkani		
3.	Kolhapuri		
4.	Avadhi		
5.	Hyderabadi		
6.	Punjabi		
7.	Kashmiri		
8.	Sea Food		

List of Veg. item

Sr. No.	Food Item	Particular (one plate containing of items)	Price per plate
1.	Avadhi		
2.	Hyderabadi		
3.	South Indian		
4.	Bengali Sweet		
5.	Jain Food		
6.	Malwa		
7.	Kashmiri		
8.	Kerala		
9.	Konkani Veg.		
10.	Goa		
11.	North East		
12.	Natural Fresh all type of Juices		
13.	Fruit & Fruit Salad		
14.	Tea/ Coffee		