

SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR

An autonomous organization of Ministry of Culture Govt. of India
56/1 Civil Lines, Opp. MLA Hostel, Nagpur - 440001

VACANCY CIRCULAR

Applications are invited from eligible candidates for filling up posts of Deputy Director (01 Post)(Grade Pay Rs. 6600/-), Administrative & Accounts officer (01 Post) (Grade Pay Rs. 4800/-) on Deputation in the office of the Director, South Central Zone Cultural Centre, Nagpur, The format of application, eligibility criteria and other details are available on the www.sczcc.gov.in & www.indiaculture.nic.in. Applications complete in all respect should reach SCZCC, Nagpur within 45 days from the date of publication of Advertisement in Employment News / Rojgar Samachar.

DIRECTOR

दक्षिण मध्य क्षेत्र सांस्कृतिक केन्द्र, नागपुर

संस्कृति मंत्रालय, भारत सरकार की स्वायत्त संस्था
५६/१, सिविल लाईन्स, एम.एल.ए. हॉस्टल के सामने, नागपुर - ४४० ००१

भर्ती परिपत्रक

दक्षिण मध्य क्षेत्र सांस्कृतिक केन्द्र, नागपुर में उपनिदेशक (ग्रेड पे-रू. 6600/-) (01 पद) और प्रशासनिक एवं लेखा अधिकारी (ग्रेड पे-रू. 4800/-) (01 पद) के प्रतिनियुक्ती पर भर्ती के लिए इच्छुक प्रभागियों से आवेदन मंगाये जा रहे हैं । आवेदन प्रपत्र, पात्रता मापदंड और अन्य आवश्यकताएँ केन्द्र के संकेत स्थल www.sczcc.gov.in और www.indiaculture.nic.in पर देखे जा सकते हैं । आवेदन संपूर्ण पूर्तता के साथ विज्ञापन Employment News / रोजगार समाचार में प्रकाशित होने के बाद 45 दिनों के भितर केन्द्र को प्राप्त हो जाने चाहिए ।

निदेशक,
द.म.क्षे.सां.कें. नागपुर

SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR

MINISTRY OF CULTURE, GOVERNMENT OF INDIA

56/1, Civil Line, Nagpur 440 001 (Maharashtra)

No. SCZCC/Estt/Vacancy/ 2393 /2017

Date :- 20 /06/2017

VACANCY CIRCULAR

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01	A	Name of the post	Deputy Director (Admn. & Accounts) (Group –“A”)
	B	Number of post	One
	C	Mode of Recruitment	On Deputation from Central Government/State Governments or their autonomous bodies/University & have experience in the field related to Art & Culture.
	D	Scale of Pay	Rs. 15600-39100+GP Rs. 6600
	E	Eligibility Criteria	Officers working in Central Government / State Governments or their autonomous bodies / Universities i) Holding analogous post on regular basis or ii) Having 3 Years of regular service in the scale of Rs. 15600 – 39100 + GP 5400 OR iii) Having 5 years of combined regular service in the scale of GP 5400 & GP 4800 iv) Knowledge of Accounts & Administrative matters. v) Working knowledge of Computer/MS Office etc.
	F	Tenure of appointment	The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some organization/ department shall ordinary not exceed 3 years.
	G	Place of Duty	Nagpur (Maharashtra)
	H	Last Date of Receipt of Application	Within 45 days from the date of publication of Advertisement in Employment News / Rojgar Samachar.

Director
S.C.Z.C.C. Nagpur

**Application form for the post of Deputy Director, South Central Zone
Cultural Centre, Nagpur**

1	Name in Block Letters		Affix recent passport size Photograph				
2	Address/ Tel No. / Mobile No. / Email Id						
3	Date of Birth (in Christian era)						
4	Age as on the date of publication of advertisement						
5	Educational and other Qualifications: _____ _____						
6	Achievements and experience in cultural field. _____ _____						
7	Administrative experience in cultural field. _____ _____						
8	Details of Employment, in chronological order:						
	Name of the Office	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi- permanent or permanent or deputation	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the above information, how you meet the requirements of the post						
10	Additional information, if any, which you would like to mention in support of your suitability for the post						
11	List of Documents attached (All documents should be self-attested. Application should be continuously page numbered)						
	Document					Page No.	

I hereby declared that all statements made in this application are true, Complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/ false or ineligibility being detected before or after the selection, my candidature/ appointment is liable to be cancelled.

Signature of the Candidate:.....

Name of Candidate:

Place:

Date:

**CERTICATES/ DOCUMENTS TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT IN
CASE OF DEPARTMENTAL CANDIDATES**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Dy. Director, SCZCC.
6. The photocopies of ACRs for the last 5 years duly attested (each page) are enclosed.

Date:

Place:

Signature:

Name:

Designation:

OFFICIAL SEAL